



होमी भाभा राष्ट्रीय संस्थान

प्रशिक्षण विद्यालय परिसर, अणुशक्तिनगर, मुंबई-400 094, भारत

प्रो. पी.आर. वासुदेव राव

कुलपति

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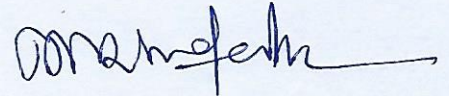
Sub: Student Grievance Redressal Committee

With immediate effect, the following Student Grievance Redressal Committee (SGRC-HBNI) is constituted:

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| 1) Prof. B.K. Dutta, Institute Chair Professor, HBNI | Chairman |
| 2) Prof. P.D. Naik, Dean, HBNI | Member |
| 3) Prof. B.S. Tomar, Institute Chair Professor, HBNI | Member |
| 4) Smt. Bharati Suvarna, Assistant Registrar, HBNI | Member |
| 5) Deputy Registrar, HBNI (Ex-Officio) | Convener |

1. The SGRC will attend to grievances that are unresolved at the CI/OCC level. This implies that all students shall first take up their grievance with the concerned authority in the CI/OCC, and only if the grievance is not resolved satisfactorily at the CI/OCC level, they should take up the grievance with SGRC-HBNI.
2. The SGRC will co-opt Dean (Student Affairs) of two of the CIs/OCC, other than the institution to which the student, who has brought up the grievance, belongs. The Chairman of SGRC can decide on the persons to be co-opted.
3. The SGRC may also invite a representative from among the students in the CI to participate in the deliberations in respect of the specific complaint.
4. The Committee shall have a term of two years or until further orders, whichever is earlier.
5. The quorum for the meeting, including the Chairperson, but excluding the invitee, shall be three.
6. In considering the grievances before it, the SGRC shall follow principles of natural justice. Accordingly, it will also seek inputs from the Dean (Student affairs) of the concerned CI/OCC and consider the same while taking a decision.

7. In the case of grievance from a female student, depending upon the nature of the grievance, the SGRC may decide to transfer the grievance to the Women's cell.
8. The SGRC shall send its report and recommendations, if any, to the Director of the CI/OCC concerned, with a copy thereof to the aggrieved student.
9. The SGRC may subsequently seek a report from the Dean (Student affairs) of the concerned CI/OCC about the action taken on the recommendation of the Committee.



(P.R. Vasudeva Rao)

To

Chairman, Members & Convener of the Committee

Copy to: Chairman, Council of Management of HBNI
Directors of CIs/OCC